CA AGENCY TRAINING MODULE 1: Planning/Programming/Project Initiation

JOINT PROJECT AGREEMENT SECTION

Presented by:

Korina Lopez

Joint Project Agreement Section Manager



OVERVIEW

- When and why an IGA is required
- What do we need to initiate an IGA
- Standard Language
- ▶ How long does the IGA process take



Joint Project Agreement Section Development of Agreements



Each of the CA Agencies have an Agreement in place in which delegated authority is accepted. In addition to the CA Agreement, project specific IGAs are sometimes required.



Purpose of Agreements Why are IGAs necessary?



- Required by statute ARS §§ 11-951 through 11-954 (Title 11 Article 3 Joint Exercise of Powers)
- Protect the interests of the parties
- Establish party responsibilities
- Mechanism that allows for the exchange of funds between ADOT and the CA
- Memorialize the agreement between the parties





Project type isn't covered by the CA Agreement

Project has been authorized as Advance Construction Alternative Delivery Projects, such as CMAR or Design Build, Partial Delegation of Authority

Projects authorized for Advance Construction require a threeparty IGA

- CA
- COG/MPO
- ADOT





Project exceeds \$10million

Project is funded with Railroad Section 130 funds Projects that cost more than \$10 million to construct

Projects using Railroad Section 130 funds





 CA Agency is utilizing an ADOT on-call contract or an ADOT
 Procurement contract

CA project impacts an ADOT facility

CAs with partial delegation of authority, Street Sweepers

CA project will go over, under, on State right of way, such as pedestrian bridges, multi use paths, etc.





 CA requests improvements be included as part of a State project Improvements within State's project limits (i.e. aesthetics, sidewalks, Tis, lighting, etc.)

Maintenance by a CA Agency within ADOTs right of way Master Maintenance Agreements, cross streets – over an/or under



IGAs with CAs What is required to initiate an IGA

- Communication with ADOT PM or LPA Section
- Programmed project
- TIP/STIP No./Copy of approved TIP
- ADOT Project No.
- Federal Aid No. (if federally funded)
- Purpose for the Agreement Brief Project description
- Project location
- Who is responsible for what? design/construction/maintenance
- Cost estimate
- Funding type/breakdown
- Local agency contact information





Standard Language

- "Standard Language" has been developed with each of the appropriate technical groups:
 - Finance
 - Right-of-way
 - Utilities
 - Attorney General
 - Risk Management

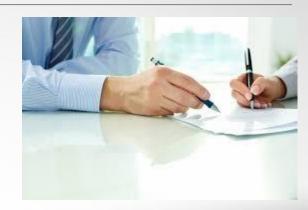


- Changes to "Standard Language"
 - All requested changes must be reviewed and appropriate approvals obtained



Language – ROW and Indemnification

- Right of Way
 - Acquisition/turn-back vs. granting ADOT temporary right to enter
- Indemnification
 - Mutual vs. full indemnity





IGA Process **Deadlines**

- ▶ Prior to Project Advertisement/Authorization
 - IGA Executed
 - CA funds/match must be received





Initiation to Execution

- How long does the IGA process take?
 - The process can take up to 12 weeks
 - AC Project agreements may take up to 6 months to execute
 - Project Schedules influence timelines
 - Review times may be shortened due to project schedules and/or targeted delivery dates





JPA Section Contact us:

Joint Project Agreement Section

205 S. 17th Ave., MD 637E Phoenix, AZ 85007

JPABranch@azdot.gov

Fax: 602.712.3132

Korina Lopez

JPA Section Manager 602.712.8753

Jennifer Workman

Senior JPA Specialist

602.712.7814

Cynthia Childers

JPA Specialist 602.712.7785

Diane Gillies

JPA Specialist 602.712.7344

Liliana Aguilar

JPA Specialist 602.712.7124



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THANK YOU

